

# Distribution Division

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## Position: Officer Environmental and Quality

Task Grade: T12  
Department: Engineering  
Division: Distribution  
Business Unit: Network Services  
Geographical Area: Brackenfell  
Reference Number: RR 09/12  
Closing Date: 12 March 2012

### Minimum Requirements

- Qualifications : B Degree or equivalent
- Experience : 2 years

### Skills and Competencies Required

- Conflict resolution skills
- Analysis skills
- Evaluation skills
- Communication skills
- Current environmental trends
- Facilitation skills

### Key Responsibilities

- **Conducts Environmental Impact studies by:**
  - Researching, collating and evaluating environmental data and identifying sensitive areas.
  - Ensuring that an unbiased EIA with a thorough public participation process is conducted for each applicable Distribution project. Such assessment to be conducted according to the latest legislation and acceptable to all interested and affected parties and to finally be approved by the relevant authority.
  - Timeously influencing the quality of the EIA document produced by consultants.
  - Consulting with Statutory Authorities, landowners, pressure groups and interested and affected parties during the environmental impact assessment process.
  - Integrating ESKOM proposals and its consequence with environmental findings and compiling recommendations.
  - Manipulating Environmental and Technical Data.
  - Assisting in final selection of routes or sites which will result in minimum Environmental impact.
  - Ensuring the implementation of environmental approval conditions by continuous liaison with the project team and regular audits during and post construction.
- **Implements and monitors Environmental Management Plans by:**
  - Implementing guidelines for construction, operational and maintenance methods.
  - Preparing and providing feedback to parties affected by the project.

- Communicating all records of decision and environmental management plan conditions, to the project and construction team.
- Auditing and monitoring the implementation action on the environment as recommended in the management plan as well as Internal Screening Documents.
- Reviewing and updating the environmental management plans through out the life cycle of the applicable infrastructure.
- **Performs Environmental Investigations by:**
  - Analysing existing data sets, and available information related to a specific incident.
  - Performing environmental investigations on wildlife interaction with ESKOM assets and ensure the effective implementation of mitigation measures.
  - Investigating all Environmental problems with regard to ESKOM's operations impacting on the environment and recommending mitigating measures and ensures the effective implementation of mitigation measures.
  - Performing Environmental Risk Assessments to enable informed decision making.
- **Provide support to implement an Environmental Management System by:**
  - Providing regional support with the implementation of an ISO 14001 programme for all Distribution activities.
  - Providing support/advice to departments and units to rate significance of environmental aspects.
  - Providing support/advice in identifying applicable legal and other requirements for aspects per department.
  - Providing support/advice in the development of the Environmental Management Program per department.
  - Ensuring that Environmental requirements are included in applicable Procurement and commercial processes/contracts
  - Providing training and advice to the business regarding the implementation of the Environmental Management System.
- **Sensitises Distribution staff on Environmental Management by:**
  - Facilitating Environmental Training as requested by the business.
  - Providing Environmental awareness training by marketing the Environmental concept throughout the business.
- **Ensure effective Project Coordination by:**
  - Scheduling activities and executing activities in accordance to the plan.
  - Co-ordinating and monitoring the time lines for the activities of appointed outsourced resources such as environmental impact assessment consultants and specialist consultants such as heritage and ornithological.
  - Monitoring and planning the progress of activities to meet critical project milestones.
  - Liaising and providing feedback to stakeholders in other disciplines in terms of progress, risks and delays experienced
  - Implement mitigation measures to overcome potential problems in terms of project delivery.

- Advise capital program and other project process stakeholders regarding lead times.
  
- **Document and Data control by:**
  - Keeping a documented sequence of events detailing every single aspect and point of contact during the public participation process.
  - Ensuring that all correspondence, minutes of meetings and notes on verbal communications, during the environmental impact assessment phase, are on record.
  - Ensure the safe keeping of environmentally related documents through out the life cycle of the infrastructure.

If you have not been contacted within 28 days of the closing date of this advertisement, please accept that your application was unsuccessful.

Note that the appointment of the candidate is at Eskom's sole discretion, taking into account factors that Eskom considers relevant including but not limited to Eskom's employment equity policy. Eskom supports a smoke-free environment.

**For more information or to apply, please visit our website at**

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