

Southern African Institute for Environmental Assessment (Reg No T117/2002)

P.O.Box 380, Noordhoek 7979
Western Cape, South Africa
Tel: +27-21-789-0251 Fax: +27-21-789-0257
Email: bw@saiea.co.za
Website: www.saiea.com



20th February 2009

SEA/EIA CASE STUDY BOOK

Dear Colleagues

The Capacity Development and Linkages in Environmental Assessment in Africa (CLEAA) Programme was originally set up with World Bank funding some years ago as a mechanism to improve the performance of EIA in Africa. Subsequently, the Partnership for Environmental Assessment in Africa (PEAA) was established under the CLEAA Programme as a multi-donor funded initiative to fund the development of tools and capacity building programmes to support EIA in Africa. Each year, the CLEAA regional nodes identify activities to be funded by PEAA.

Last year the southern African node, Southern African Institute for Environmental Assessment (SAIEA), identified the need for a “good news” case studies book on SEA and EIA. A proposal was therefore submitted by SAIEA to develop an electronic book and other learning materials. Funding has now been secured from PEAA to undertake this work.

We are looking for nominations for “good news” case studies in the SADC region to showcase best practice in SEA and EIA. Selected case studies will be published electronically in book format, and will also be made available as downloadable handouts and powerpoint slides for use in training courses.

If you have a worthy project, which you believe demonstrates best practice in SEA or EIA, please take a couple of minutes to complete the attached nomination form. The process to be followed in nominating, selecting, writing up and publishing the e-book on case studies is shown in the following table together with key dates:

Activity	Due date
Send out request for nominations (this letter)	20 February
Nominations to be submitted to SAIEA	6 March
Selection of best 20-25 case studies across a range of sectors and countries	9 March
Nominees to be notified that their project has been selected	13 March
EITHER (<i>see attached Nomination Form</i>)	
1) Write up and submission of case study by nominee, AND	22 May
Acceptance of submitted case study by SAIEA, OR	29 May
2) SEA/EIA documents made available to SAIEA (web, CD, hard copy) AND	3 April
SAIEA writes up case studies	29 May
Final editing and inclusion of illustrative materials (photos, maps)	19 June
e-book, handouts and powerpoint slides published on the www.saiea.com website	30 June

Thank you for your time and we look forward to hearing from you. If you have any queries, please contact the undersigned.

Yours sincerely

Bryony Walmsley

Board of Directors: Dr Alex Weaver (South Africa - Chair), Dr Raphael Mwalyosi (Tanzania -Vice Chair), IAIA representative, Mr Mushimbei Muliya (Zambia), Mr Ralph Kabwaza (Malawi), Mr Eben Chonguica (IUCN-ROSA), Ms Nthabiseng Majara (SADC-ELMS), Ms Felicidade Munguambe (Moçambique), Mr Wynand Fourie (South Africa), Ms Inge Zaamwani (Namibia).

EIA CASE STUDY BOOK

NOMINATION FORM

Name of nominated project:		
Project sector and country:	Sector e.g. mining, water etc:	Country of project:
Date of completion of EIA/SEA:		
Status of EIA authorisation (e.g. authorised, decision pending, on appeal etc)		
Name of proponent:		
Name and position of proponent's contact person:		
Contact details of above:	Phone:	Email:
Name of lead environmental consultant's company:		
Contact name of lead author of SEA or EIA report:		
Contact details:	Phone:	Email:
Have you obtained permission from the proponent to submit this nomination?	Yes	No

In no more than 100 words, describe what distinguishes this project as an example of best practice in EIA/SEA:

Once we have received all the nominations, we will select 20-25 of the best EIAs/SEAs which provide a spread across all sectors and represent countries throughout SADC. Thereafter, we will need to write up each selected case study as a 2-page document with appropriate illustrations. There are 3 ways we can do this as described below. Please tick which option you would prefer if your project is nominated for inclusion in the book, bearing in mind the stipulated timeframes.

- (a) You write up the case study using the prescribed format (see attached) and submit to SAIEA before 22nd May 2009, for which you will receive an honorarium of R5000.00 once the write up has been accepted by SAIEA; OR
- (b) You place the EIA report, all its appendices and jpgs of photos on your website before 3rd April. State website and links: _____; OR
- (c) You can send me a CD or hard copy of the EIA report, all its appendices and jpgs of photos before 3rd April to: 2, Ratelklip Close, Noordhoek, Cape Town, RSA (*for courier*) or PO Box 380, Noordhoek, Cape Town 7979, RSA (*by post*).

SEA/EIA CASE STUDY BOOK

OUTLINE OF HEADINGS FOR SELECTED CASE STUDIES

A more detailed table of contents (under these headings) will be handed out to you once your nomination has been accepted

Aim of the intended development

Brief description of the development

Main development activities and alternatives considered

Environmental setting

Biophysical environment

Socio-economic environment

SEA/EIA Process followed

Main environmental impacts and issues

Positive

Negative

Cumulative

Public consultation process and participation by civil society

Availability and free flow of information

Process of SEA/EIA review

Decision-making process (including appeals)

Implementation of the EMP and compliance auditing

Main elements of excellence in this SEA/EIA

Lessons learnt